

## Mohamed Awad Mohamed

+0965 65687282

[hamo8687@yahoo.com](mailto:hamo8687@yahoo.com)

### Objectives:

Looking for working Accountants' Auditors, Consultants Co & Securities Co. field in a reputable organization whereby my skills and knowledge are flexible to be developed to meet the organization demands to reach to a successful organization.

### Experience:

| <i>Job title</i>  | <i>Company</i>   | <i>From</i>   | <i>to</i>         |
|-------------------|--|---------------|-------------------|
| <i>Accountant</i> | <i>Saied Bakhet Accountants,<br/>Auditors, consultants CO. EGYPT</i> | <i>Aug07</i>  | <i>Dec 07</i>     |
| <i>Accountant</i> | <i>Swiss group for stock exchange<br/>CO. EGYPT</i>                  | <i>Jan 08</i> | <i>Nov 08</i>     |
| <i>Accountant</i> | <i>AL-arbash real estate CO.<br/>KUWAIT</i>                          | <i>Jan 09</i> | <i>Aug<br/>09</i> |
| <i>Accountant</i> | <i>ALwaad trading CO. KUWAIT</i>                                     | <i>Sep 09</i> | <i>Now</i>        |

### Qualification:

- Bach of **Commerce** South Valley University.
- Graduation date: May 2007.
- General Grade : Good
- Major: Account.

## **Extra Courses**

*Aug. 2008- Nov. 2008      **Basic Business Skills Acquisition (BBSA)Program***

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Course Included :

- Business English
- Business writing
- Presentation skills
- Computer skills ( Ms office 2003, Ms project Internet )
- Extra sessions for accounting, finance, sales, marketing.

## **Language skills**

English: Good command of English language

Arabic : Native proficiency

## **Computer skills:**

Excellent Ms Office 2003, Ms project, Internet.

## **Personal characteristics:**

- Work effectively under pressure
- Manage time and stress effectively
- take initiative in job related duties
- Teamwork and team building skills
- Motivate team members toward common goals

## **Communication skills:**

- Support and praise one another for reaching goals and accomplishments.
- Effective presentation skills.
- Business writing skills.
- Writing memos, faxes, formal letters, and reports and taking notes.

## **Personal information**

Date of birth: 3 Dec 1986

Marital status: Married

Nationality: Egyptian