

Abbas Al-Jorfi

Al-Medina road behind Al-Maghrabi Center / P.O:8666 - Postal code: 21492 / Mobile # 0505 776 307

Education Information:

- Master in MBA (**credit and investment**) Arab academic for science and Technology.
- King Abdul-Aziz University, Jeddah 1993 - Bachelor in Accounting

Training and courses.

- General English Language at (ELS & British Council)
- Introduction to Bank Lending – NCB Internal Training Center
- Internal Audit Concept & Techniques – Earnest & Young
- Basic Business for Islamic Finance – NCB
- Training in Fraud & Forgery – NCB
- Training in Business Systems
- Training in Zakaa & Taxes
- Training in Internal Auditor - ISO 9001:2000 in Jeddah Problem Solving – OMNEX (USA) in Jeddah
- CISI Level 1(Introduction to Securities & Investment (International)
- Preparatory session for SOCPA certificate

Previous experience:

National commercial bank (NCB)
Operation Manager.

Jeddah/ SA
2006 – Present

- Managing daily transactions and International distribution transactions.
- Branch complaints, block & releases of accounts.
- New Branch & New Fund set up in the System.

National commercial bank (NCB)

Jeddah/ SA
2003 – 2006

- Senior Financial Analyst (Reconciliation Department).
- Reconciling of daily, weekly & Monthly transactions.

- Internal Customer & External Customer (Int'l distribution) Payments.
- Downloading reports & preparing daily and monthly.
- Dealing with treasury to get the FX rate

National commercial bank (NCB)
Customer Service Officer

Jeddah/ SA
1999 – 2003

- Date entry & verification other transactions.
- Replying & solving branch & customer complaints.
- Issuing of Certificates to clients & to our International Investors.

National commercial bank (NCB - HO)
Audit Division.

Jeddah/ SA
1994 – 1999

- Auditing branch accounts, reports & other transactions.
- Evaluate branch performance & producing reports. Issuing of Certificates to clients & to our International Investors.

Skills and ability:

- Problem Solving.
- Leadership and direction
- Analyzing skills.
- Communication skills.
- Tasks organizing.

Interest and hobbies:

- Keeping updates with investment news and articles.
- Sports.

References:

